



**EVALUATION QUESTIONNAIRE:**

**A. General**

1. Please select the answer that best describes your current primary position:

- Director / Principal / Headmaster
- Assistant - Director / Principal / Headmaster
- Head of Department / Senior Teacher
- Teacher
- Other position [.....]

2. To what extent have the objectives of the programme been achieved?

**Fully**

6	5	4	3	2	1
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**Not at all**

If you have scored 3, 2 or 1, please comment why you have given this rating.

3. To what extent have your personal objectives for attending the programme been achieved?

**Fully**

6	5	4	3	2	1
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**Not at all**

If you have scored 3, 2 or 1, please comment why you have given this rating.

4. To what extent have your skills in the subject of the programme improved or increased as a result of the programme?

**A lot**

6	5	4	3	2	1
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**Little**

If you have scored 3, 2 or 1, please comment why you have given this rating.

5. What is your overall rating of this programme?

*Excellent*

6	5	4	3	2	1
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*Poor*

Make any comments on your ratings that you feel will be of help to the designers of this programme.

6. To what extent would you recommend colleagues to attend this programme?

*Fully*

6	5	4	3	2	1
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*Not at all*

**B. Programme Administration**

7. What was the level of the instructions given to you or provided by the website a) about the programme, b) attend the programme?

a) *Excellent*

6	5	4	3	2	1
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*Poor*

b) *Excellent*

6	5	4	3	2	1
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*Poor*

Please make any comments you feel would help the designers and administrators of this programme.

8. Did you think that the number of participants on the course was?

*Too few*                       *Just right*                       *Too many*

**C. Trainer Evaluation**

9. Please rate the trainer by selecting the relevant score for each aspect, from (a) to (f).

		<i>Very effective</i>	<i>Good</i>	<i>Not very effective</i>	<i>Not effective</i>
(a)	Knowledge of subject	4	3	2	1
(b)	Organization of sessions	4	3	2	1
(c)	Obvious preparation	4	3	2	1
(d)	Style and delivery	4	3	2	1
(e)	Responsiveness to group	4	3	2	1
(f)	Producing a good learning climate	4	3	2	1

Any other comments:

**D. Balance of programme**

10. How do you rate the balance between input sessions, activities, discussions, and videos?

*Good balance*       *Poor balance*

Why do you give this rating?

11. How did you feel about the length of the programme?

*Too short*  *Just right*  *Too long*

**E. Programme Content**

12. What are your views on the handouts issued?

*Excellent quality*       *Poor quality*

*Too many*  *Just right*  *Too few*

*Very relevant*  *Satisfactory*  *Not at all relevant*

Any comments on the above ratings?

13. What are your views on the visual aids used?

*Powerpoint slides:*

**Excellent quality**

6	5	4	3	2	1
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**Poor quality**

**Too many**                       **Just right**                       **Too few**

**Well used**

6	5	4	3	2	1
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**Badly used**

*Videos:*

**Excellent quality**

6	5	4	3	2	1
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**Poor quality**

**Too many**                       **Just right**                       **Too few**

**Well used**

6	5	4	3	2	1
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**Badly used**

*Lesson Blog:*

**Excellent quality**

6	5	4	3	2	1
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**Poor quality**

**Well used**

6	5	4	3	2	1
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**Badly used**

*Lesson ICT Tools and Recourses:*

**Excellent quality**

6	5	4	3	2	1
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**Poor quality**

**Well used**

6	5	4	3	2	1
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**Badly used**

**F. Training Location**

14. How do you rate the training accommodation (training room, etc)?

*Excellent* 6 5 4 3 2 1 *Poor*

15. How do you rate the service (breaks, refreshments, meals, etc)?

*Excellent* 6 5 4 3 2 1 *Poor*

**G. Other Comments**

16. Are there any other comments about the training programme that have not been covered and that you would like to make?